

## **HIGHLIGHTS OF THE ANNUAL BOARD RETREAT OF THE BEAUFORT-JASPER WATER AND SEWER AUTHORITY HELD ON FRIDAY 10/2/2020**

Be it remembered that the Members of the Beaufort-Jasper Water and Sewer Authority held its *Annual Board Retreat* Friday, 10/2/2020 at the Beaufort-Jasper Water and Sewer Authority Administration Building. This meeting met the notice requirements of, and was properly constituted pursuant to, Chapter 4, Title 30 of the Code of Laws for South Carolina, 1976, as amended, commonly known as the “Freedom of Information Act”.

### **ATTENDANCE**

Members of the Authority physically present: Chair Michael Bell.

Members of the Authority attending by video conferencing: Vice-Chair Jimmy Baker; Secretary/Treasurer Greg Padgett; Donna Altman; Lorraine Bond; Brandy Gray; Andy Kinghorn; Thayer Rivers; Jerry Schulze; Dr. Bill Singleton; Prospective Member, Rob McFee.

Staff physically present: Joe Mantua, General Manager; Sarah Linkimer, Deputy General Manager; Libby Breland, Executive Assistant/Clerk to the Board; Jon Torrescano, IT Systems Administrator; Phillip McCright, IT Systems Engineer.

Legal Counsel attending by video conferencing: Erin Dean, Esq., Tupper, Grimsley, Dean & Canaday, PA.

Beaufort County Liaison to BJWSA viewing via Live Streaming: York Glover Sr., District 3 (Beaufort/Lady's Island/St. Helena Island/Parris Island).

Facilitator attending via video conference: J.D. Solomon, J.D. Solomon Inc.

### **WELCOME, INTRODUCTIONS, RECAP OF PRE-MEETING POLLING**

Chairman Michael Bell kicked off the meeting with opening remarks and then took roll call of members attending.

Facilitator J.D. Solomon:

Presented the results from the Poll Survey

The following agenda items were discussed by the Board, no action was taken during the meeting.

**GOAL PRIORITIZATION-** A review of the five strategic themes in the organizations strategic focus and prioritization of these and the 13 specific organization wide goals for fiscal year 2021.

**EMPLOYEE BENEFITS-** Updates were provided on various changes to the employee benefit program.

**BJWSA AS A SUSTAINABLE ORGANIZATION-**A discussion on efforts relative to the environmental impact of the organization in the service area, protection of the watershed and potential for future sustainability efforts.

**EFFECTIVE BOARD COMMUNICATIONS-** An exploration of different scenarios that a board may face in effective governing/role of the board within the organization.

**CHARITABLE DONATIONS AND SPONSORSHIPS POLICY-**A review of current practice and discussion on a streamlined approach including development of a formalized policy.

The retreat ended at 2:30pm.

Approved by the Board 10/22/2020

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