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Our mission: Provide quality water and wastewater services to our current and future customers in the Lowcountry

JOE MANTUA, PE, GENERAL MANAGER

AGENDA

Thursday, 11/17/2022 | 8:00 am

Regular Meeting of the Members of the Authority

Executive Board Room, 109B, Administration Building, 6 Snake Road, Okatie SC

This meeting is being held in person and virtually in accordance with BJWSA Bylaws, as amended, and can be viewed live on the BJWSA's website page:

(<https://bjwsa.org/publicmeeting/>)

I. CALL TO ORDER

(Telephonic Statement)

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT*

Public Comments may be made in person at this meeting or submitted electronically by emailing your comments to publicmeeting@bjwsa.org. Advanced Comments will be accepted up to 1 hour prior to the scheduled meeting start time and shall be limited to three (3) minutes or 390 words. All Advanced Comments will be provided to the Chair and read aloud for the record during the initial Public Comment period. Comments presented in person will be limited to three (3) minutes.

Public Comments may also be submitted throughout the course of the meeting. Those comments should also be emailed to publicmeeting@bjwsa.org and limited to 3 minutes or 390 words. Comments submitted during the meeting will be provided to the Chair and read aloud as indicated in Item XII, noted below.

IV. APPROVAL OF MINUTES

A. Regular Meeting of 10/27/2022

V. GENERAL MANAGERS REPORT

➤ Public Affairs Report – *Pamela Flasch*

JAMES E. BAKER, JR
CHAIR

GREGORY A. PADGETT
VICE CHAIR

DONNA L. ALTMAN
SECRETARY/TREASURER

MICHAEL L. BELL
IMMEDIATE PAST CHAIR

LORRAINE W. BOND
GERALD H. SCHULZE

ANDERSON M. KINGHORN, JR
WILLIAM SINGLETON, Ed. D

J. ROBERT McFEE, PE
DAVID R. STRANGE

R. THAYER RIVERS, JR

VI. COMMITTEE REPORTS

- A. Executive Committee – *Committee Chair, Jimmy Baker*
- B. Capital Projects Committee – *Committee Chair, Andy Kinghorn*
- C. Finance Committee - *Committee Chair, Rob McFee*
- D. Personnel Committee – *Committee Chair, Jerry Schulze*
- E. Board Ad hoc Committee – *Committee Chair, Michael Bell*

VII. EXECUTIVE SESSION

- 1. Attorney-Client, Privileged Information and Legal Advice pursuant to SC Code Ann. Section 30-4-70(a)(2), regarding potential options and contractual negotiations for the Bluffton Water Tank Site.
- 2. Attorney-Client, Privileged Information and Legal Advice pursuant to SC Code Ann. Section 30-4-70(a)(1)(2), regarding: Development and Policy Procedure Manual (DPPM).
- 3. Discussion of Succession Planning Pursuant to SC Code Ann. Section 30-4-70(a)(1)(2).
- 4. Discussion of FOIA regarding Fire Hydrants Pursuant to SC Code Ann. Section 30-4-70(a)(1)(2).
- 5. Attorney-Client, Privileged Information and Legal Advice pursuant to SC Code Ann. Section 30-4-70(a)(1)(2), regarding: Contractual issues associated with potential service areas.

VIII. RECONVENE

IX. POSSIBLE ACTION OF EXECUTIVE SESSION AGENDA ITEMS

X. OLD BUSINESS

- A.

XI. NEW BUSINESS

- A. Approval of Contract Amendments 6 & 7 – GMP Closeout for CIP 2224 North Street Transmission Main Part of the North St. Transmission Main (CIP-2224)/Bluffton Parkway Part 1 (CIP-1927) Design Build Project, and Approval of a Budget Adjustment to CIP 2224 of all remaining budgeted funds, including the unused owner contingency, to CIP 1927 Bluffton Parkway/Buckwalter Tank for the completion of the overall design-build project.
- B. Approval of Contract Amendments 8 & 9 – GMP Closeout for CIP 1927 Bluffton Parkway Water Main Part 1 Part of the North Street Transmission Main (CIP-2224)/Bluffton Parkway Part 1 (CIP-1927) Design Build Project.
- C. Approval of Contract Awards for Repair and Painting Elevated Storage Tanks, Hardeeville #3 to EL Contractors, Inc., in the amount of \$296,000.00, and St. Helena #2 to Utility Services in the amount of \$541,185.00.

D. Approval of Employee Handbook Policy Changes:

1. Additional Holiday-Juneteenth
2. Emergency PTO Buyout
3. Holiday Leave
4. On-Call Pay

E. Amendment to Certain Provisions of the Development and Policy Procedure Manual (DPPM).

XII. PUBLIC COMMENT*

Public Comments submitted throughout the course of the meeting should also be emailed to publicmeeting@bjwsa.org and limited to 3 minutes or 390 words. Comments submitted during the meeting will be provided to the Chair once the meeting has been reconvened following Executive Session and read aloud for the record at this time.

(Telephonic Statement)

XIII. ADJOURNMENTⁱ

ⁱ Next Scheduled Meeting Thursday, 12/15/2022 8:00 a.m.

Section 30-40-80(A)(D)(E) In accordance with Chapter 4, Title 30, South Carolina Code of Laws, 1976, commonly known as the “*Freedom of Information Act*” (FOIA), as amended, notification of regular meetings was given at the beginning of the calendar year. This agenda was posted on the Authority’s bulletin board and website at www.bjwsa.org twenty-four hours prior to the meeting. A copy of the agenda was given to the requested public on file. *Local media was properly notified.*

*Article X, Section 2(g), BJWSA Bylaws, as amended, with respect to any electronic meeting, any public comment periods provided for by local ordinance, resolution, policy, or bylaws are hereby suspended. Members of the public may submit written public comments which shall be distributed to the members of the Authority both before and during the meeting as set forth in the agenda.